

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2019-061 **Issue Date:** 03-13-19 **Closing Date:** 03-26-19

**Research Technician
Yakama Nation Language
Division of Cultural**

Hourly Wage: \$14.56-\$16.71/Regular/Full-Time

Is responsible to make personal contact with select Yakama tribal elders to collect and document historical information through oral discussions about Yakama people. Coordinates work assignments with the Yakama Language Advisor. Work involves using one's direct knowledge of and/or personal practice of traditional values relative to the sensitivity and importance of recording cultural information for posterity. Will use equipment such as: recorder, camcorder, camera, laptop, iPad, use of iPad downloading and CD/DVD duplicator. Will edit and put into the final stage recordings and curriculum.

Knowledge, Skills and Abilities:

- Have excellent project management and time management skills.
- Demonstrates experience with project planning.
- Ability to work reliably and responsibly with little direct supervision.
- Have strong interpersonal communication skills in order to communicate in a culturally appropriate, courteous and professional manner.
- Be willing to make a long term commitment to the Yakama language and teaching it.
- Use software such as Microsoft Word and Excel. Be familiar with email and internet browsing applications.
- Excellent writing, editing and proofreading skills. Be able to prepare professional and organized project reports.
- Be familiar with using multiple learning and teaching styles, i.e. writing, reading, listening, linguistics, translation, etc. using mime gestures, actions, objects, or pictures, facial expressions, context and rephrasing.
- Have knowledge of the history of the fourteen Tribes and Bands of the Yakama Nation. Be familiar with tribal histories, dialects and stories.
- Must possess a strong character of relationship and respect to all that have life.
- Knowledge of Yakama traditions, customs, values and culture.
- Knowledge of Yakama Reservation and tribal communities.
- Ability to establish and maintain an effective working relationship with fellow employees and members within the communities.
- Skill in communication.
- Ability to understand and/or speak the Ichiskin Sinwit and also the willingness to continue to learn.
- Knowledge of general office practices and principles.
- Ability to operate as needed, other equipment such as laptop, computer, camcorder, audio recorder, various types of cameras, iPad, iPod, and MP3 players.

General Recruiting Indicators:

- Minimum of a High School Diploma or GED and at least two years' experience in general office work, interviewing, conducting surveys, census taking or an in-take action.

Special Requirements:

- Enrolled Yakama Tribal member.
- Required to pass a pre-employment drug and alcohol test.
- Required to pass a pre-employment background check.
- Must possess a valid Washington State Driver License and ability to obtain a Yakama Tribal Driving permit.
- Speak fluently or willing to learn Ichiskin Sinwit and willing to share knowledge and skills with staff and interested individuals to help restore and revitalize the language.
- Must be self-motivated toward language fluency and productivity. Have traditional knowledge.
- Willing to sign a confidentiality release form for media productions and curriculum purposes.